

**Terms of Reference: M.D. of Rocky View/City of Calgary Intermunicipal  
Development Plan Review**

**Revised Project Plan**

<b>Activities</b>	<b>Target Dates</b>	<b>Workload Implications</b>
Identify and engage focus groups for issue identification	<b>Nov 2008</b>	Initiate IDP process with landowners and other stakeholders; collect input at two consultation events
Data Collection and Scope Analysis Stage (managed by the JIIC)	<b>Nov/Dec 2008</b>	Internal & External Stakeholders to provide relevant data
Presentation of collected data material and Project Update (including public consultation summary)	<b>Dec 2008</b>	Presentation of all data collected to IMC and describe plan scope
Policy development. Coordinate and align with other planning processes	<b>Dec 08-Dec 09</b>	Identification of current successful policy and development of new policies. Update to IMC
Update to Council through the Intergovernmental Affairs Committee	<b>Fourth quarter 2009</b>	Update report to IGA
Reconvene focus group consultation for more detailed engagement	<b>Nov 2009</b>	Two consultation events to collect more detailed focus group perspectives. Update to IMC
Public open house	<b>Jan 2010</b>	Public open house event and update to the IMC
Draft IDP complete	<b>March 2010</b>	Incorporate public feedback, internal circulation, Council workshop/Alderman briefing meetings
Second public open house if deemed necessary	<b>March 2010</b>	Public open house event
Review of Draft Plan Prior to Presentation to IMC	<b>Second quarter 2010</b>	Both municipalities circulate draft plan internally
Intermunicipal Development Plan to Intermunicipal Committee	<b>Second quarter 2010</b>	Draft plan presented to IMC
Proposed Plan approval process	<b>Third quarter 2010</b>	Both municipalities take proposed plan through respective approval processes
Plan adopted by both municipality's Council	<b>Third quarter 2010</b>	Identify implementation requirements

Please note that the Project Plan is estimated only and may require that time extensions for the completion of the IDP review be authorized by the IMC if timing changes.